



**Dates for EWC “Bureau” meetings during the second half of 2015.**

<b>13 January</b>	<b>:</b>	<b>Paris ok</b>
<b>10 February</b>	<b>:</b>	<b>Paris ok</b>
<b>10 March</b>	<b>:</b>	<b>Paris ok</b>
<b>14 April</b>	<b>:</b>	<b>Paris ok</b>
<b>19 May</b>	<b>:</b>	<b>Zaventem ok</b>
<b>9 June</b>	<b>:</b>	<b>Paris ok</b>
<b>7 July</b>	<b>:</b>	

**9 June 2015**

**Paris**

**Present:**

**Fabien Pierre**  
**Fatima Belhachemi**  
**Giovanni Serravalle**  
**Pascal Jung**

**Excused:**

**Sébastien Gendre**  
**Virginie Joveneau**

**Invited:**

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## **1. Organisation of the Bureau/ Report and translation**

In order to ensure cost efficiency for translations, particularly in the case of the "summary of decisions" section of reports, it has been decided that only the "additions" to the table will be translated. These additions will be shown in red in the document to make it easier for the translators to identify them. Pascal Jung will be responsible for overseeing the document versions and posting them on the EWC website. (<http://www.coe.eu>)

The secretary and the assistant secretary are now in charge of approving the reports of meetings. The documents need to be signed before they can be published on the website. (<http://www.coe.eu>)

The Bureau members recalled what the operational purpose of a policy issue is: each policy issue is under the responsibility of a coordinator, who is in charge of running and organising the group. The "Bureau" assists the group in charge of the policy issue and ensures overall monitoring.

## **2. Outcome of the 2015 seminar**

The aims of the seminar were achieved. The EWC members had the opportunity to meet each other and discuss the organisation of the Enterprise. The interaction between the members in different countries has been improved.

The feedback about the way the seminar was organised shows the need for at least two members to be sent to the location two days prior to the start of event in order to organise the different activities as efficiently as possible.

The seminar report is now being approved by the secretary. As soon as the Spanish, German and English translations have been completed the documents will be published on the EWC's website. (<http://www.coe.eu>)

The EWC members spoke about the need to have a document available to follow up on the various EWC activities. This document will be made available on the EWC website in June 2015. (<http://www.coe.eu>)

The EWC members spoke about the need to create a **Forum** to promote discussions between staff representatives. The **Forum** is to be launched in June, with Sébastien Gendre looking after the administration side and moderating the exchanges.

The Bureau members suggested using the "**Skype**" application to hold meetings between EWC members who are separated by long distances. Fabien Pierre is in charge of organising this operation.

Presentations concerning the operation of the Staff Representative Bodies were circulated during the seminar. In spite of the high standard of the documents, the members stressed the need to produce simpler, more diagrammatic papers so the information is accessible to more people. Speakers are obliged to speak in simple terms owing to the many languages being spoken during EWC meetings and the problems the interpreters have translating the specifics. The Bureau members suggested that this kind of presentation should be reviewed before being disseminated to all the EWC members.

### **3. Outcome of the Bureau elections**

The secretary will notify the Econocom group management about the outcome of the Bureau election during week 25.

**See report on June 2015 seminar.**

### **4. Planning forthcoming Bureau meetings**

The next Bureau meeting is scheduled for 7 July 2015. The opportunity will be taken during this encounter to plan the meetings for the second half of 2015.

### **5. European Company**

Against the background of the creation of the European Company, the secretary has put the start of the negotiations between staff representatives and the management on an official footing. An official letter will be sent to the Econocom group measure during week 25.

### **6. Provision of equipment to "Spanish representatives"**

It has been decided that during the month of 2015 the Spanish members will be provided with mobile phones and telephone service subscriptions. The IT equipment will be provided on a step-by-step basis according to the cash flow situation. The first allocations will be made in September.

### **7. Training for EWC members**

It should be stressed that EWC members have the opportunity to receive training owing to their European role. However, the opportunity is subject to regulations and authorisations.

## **8. Plenary session minutes.**

The group management wanted to approve the minutes no later than one month after the plenary sessions but we see that no report has been approved for four years now, hence the decision for reports to be published on the EWC's website. (<http://www.coe.eu>)

## **9. Follow-up of the action list**

Update of the summary of decisions/actions. (Annex 1)

The Bureau

Fabien Pierre. Secretary.

Giovanni Serravalle. Assistant secretary.

**Annexe 1: Summary of decisions/actions (update on 9 june 2015)**

<b>Ref</b>	<b>Objets</b>	<b>Responsable</b>	<b>Échéances</b>	<b>Commentaire</b>
<b>A3</b>	Professional liability insurance	<b>Fatima Belhachemi</b>	<b>September 2015</b>	8 July 2014: Action plan initiated. 26/08/2014 Underway. Issue taken up by Fabien and Marie Jo, as insurance cover in Belgium may meet the needs 26/11/2014: Fabien makes an appointment for January 2015. 13 January: Fatima Belhachemi takes over the action and arranges to have the appointment earlier. 10 February: Underway. 10 March : Estimates now on appraisal. 14 April 2015: Fati contacts ARAG 19 May 2015 : Fati is contacting "Arag" this week 9 june 2015 : underway
<b>A4</b>	Trade union situation in Morocco	<b>Pascal Jung</b>	<b>October 2015</b>	26/08/2014: Underway. 27/11/2014: The visit will take place in the first half of 2015. 13 January: Visit planned for 17,18,19 March 2015. 10 February: To be considered during the next day's meeting between the Bureau and Franck Fanguero 10 March : Awaiting organisations subsequent to the departure of the Belgian head of human resources 14 April : the visit is being put off until September Le 19 mai: En cours 9 june 2015: next travel 14 october 2015
<b>A5</b>	Plan to contact trade union bodies in Italy	<b>Giovanni Serravalle</b>	<b>September 2014</b>	8 July 2014: Action plan initiated. 26/08/2014: No staff representation structure available. The action plan is being continued. 27/11/2014: Underway. 13 January: Fatima Belhachemi mobilises the group. 10 February: Underway 10 March : Underway 14 April : Underway 19 May 2015 : Underway 9 june 2015: Change Coordinator. Giovanni Serravalle prepares a presentation of instances, he must show this one at next meeting.
<b>A6</b>	Signature of the latest minutes	<b>Fabien Pierre</b>	<b>September 2014</b>	26/08/2014: The secretary prints the minutes and has them signed by the management

				<p>26/11/2014: Underway  13 January: The secretary and the assistant secretary sign the minutes and transfer them to the management.  10 February: The minutes will be signed during the forthcoming plenary session.  10 March : Underway.  14 April 2015: Being reviewed by J-P Roech.  19 May 2015 : Underway  9 June 2015: Change coordinator: Fabien Pierre</p>
<b>A7</b>	Provision of mobile telephones for the Spanish representatives.	<b>Pascal Jung</b>	<b>November 2014</b>	<p>26/11/2014: Underway. Planned purchase in the first quarter of 2015.  13 January: Underway  10 February: To be discussed during the visit to Spain.  10 March : Allocation of standard Econocom GSM + subscription.  14 April 2015: All the delegates should be catered for as soon as possible.  19 May: 2 mobile phones requested,  1 for Madrid and 1 for Barcelona  9 June 2015: request for 6 smartphones + subscription. Will be done during the month of June.</p>
<b>A8</b>	Change to and translation of the "Provision of initial equipment" procedure	<b>Sébastien Gendre</b>	<b>January 2015</b>	<p>27/11/2015:  13 January: S Gendre asks for the translation to be done by a specialist agency.  10 February: Sent to Fabien this week to be forwarded to the translator.  10 March : Small change to be undertaken by Sébastien  14 April 2015: Underway  19 May 2015 : Being finalised in time for the seminar  9 June 2015: underway</p>
<b>A13</b>	Issue: Protection for delegates	<b>F Pierre/S Gendre</b>	<b>Permanent</b>	<p>13 January 2015. F Pierre and S Gendre have an appointment on that day with Franck Figueiro to discuss the question of protection for delegates.  10 February: Case of XM being addressed.  10 March : Underway  14 April : Underway  9 June 2015: Underway</p>
<b>A16</b>	"European Company"	<b>Fabien Pierre</b>	<b>Permanent</b>	<p>14 April 2015: Review of EC creation plan  19 May 2015 : Underway:  9 June 2015: Formalizing the entry into negotiating of the constitution of the European Society by sending a letter to management. Week 25.</p>

<b>A17</b>	Preparation of meeting attendance statistics	<b>Fabien Pierre Yvan Sandre</b>	<b>Seminar September</b>	19 May: Action initiated 9 June 2015: Underway
<b>A18</b>	10 June possible of meeting on "Merger"	<b>Fabien Pierre et Bureau</b>	<b>According to the date</b>	According to attendance on 10 June. 9 June 2015: Pending court decision. Meeting in late June.
<b>A19</b>	Creating a forum for exchange between members.	<b>Sébastien Gendre</b>	<b>July 2015</b>	9 june 2015: Creating action
<b>A20</b>	Organization of communications through "Skype" application	<b>Fabien Pierre David Mungo</b>	<b>September 2015 November 2015</b>	9 June 2015: Creating action.

**Last action: A20**