

Dear colleagues,

With the Management, we discussed the organization of the next plenary. This will take place on Wednesday, January 30, 2019 in **BARCELONA**. Please already block this date in your diaries and notify your superiors.

We obtained from the Management the opportunity to meet for 1 whole day, the day before the plenary (instead of half a day), so that we can discuss together the two existing proposals. We will also use this time to elect the new Secretary of our EWC. We therefore have until this date to advance the discussions on the two proposals currently under way, consolidate them and propose them in all four languages to all EWC members.

**Program :**

Monday, January 28, 2019:

Arrival of EWC members (at the end of the afternoon as far as possible)

Tuesday, January 29, 2019:

Preliminary meeting (Debate on the 2 texts & vote + election of the Secretary)

Wednesday, January 30, 2019 AM - Plenary:

Delivery of the results of the vote on the text chooses + secretary election result + agenda.

Wednesday, January 30, 2019 PM:

Debriefing (not required) or departures

Thursday 31 January 2019:

Departure of the EWC members who remained at the debriefing.

**Reminder:**

- Displacement of the holder **or** his substitute.
- One proxy per person for the votes.

Thanks for letting me know "quickly" who comes, by what means and what day you want to leave. More information about transport and overnight stays will be sent to you later.

Regards,

Office.